



TEACHING ASSISTANT – POPLAR CAMPUS

This is a part-time position scheduled for Monday-Friday, 5 hours per day.

QUALIFICATIONS

- A minimum of a high school diploma; some college preferred
- Experienced working with students within grades 6-12
- Desire to work in a multi-racial, urban, Christian School
- Teaching experience preferred
- A commitment to Christ, urban Christian education, and relentless in pursuing academic excellence as biblical principles are integrated throughout the curriculum

SPIRITUAL LIFE

- Ability to express and demonstrate a personal relationship with Jesus
- Ability to articulate the Christian foundation/philosophy of the school
- Commitment to personal growth and accountability through church membership
- Openness to kindness and candor in all relationships
- Agree to, by signing, Statement of Faith

NON-ACADEMIC DUTIES

- Assist Lead Teacher with facilitating lessons and instruction
- Support Lead Teacher with various tasks such as grading, making copies, taking attendance, etc.
- Implement classroom management strategies used at The City School (Responsive Classroom Model)
- Observe and evaluate students' performance, behavior, social development and physical health
- Assist Lead Teacher with class projects, field trips or other experiential activities
- Integrate the Christian faith throughout the curriculum
- Supervise Middle School or High School classes, participate in daily school dismissals, and other opportunities as assigned by building principals.
- Establish and enforce rules of behavior and procedures for maintaining order among students. Implementing classroom management strategies used at The City School.

ADMINISTRATIVE DUTIES

- Continue established system for communicating with parents
- Confer with parents or guardians, teachers, counselors and administrators to resolve students' behavioral and academic concerns
- Participate in ongoing training sessions
- Follow school policies as indicated in the Faculty Handbook

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Contact (initial applications must include resume and cover letter):

Submit a teaching application [here on the Employment @ TCS page.](#)

www.cityschool.org/employment