



MANDARIN TEACHER - UPPER CAMPUS

QUALIFICATIONS

- A minimum of a Bachelor's Degree from an accredited college or university
- Teacher Certification (or plans to work towards obtaining certification)
- Desire to work in a multi-racial, urban, Christian School
- Teaching experience
- A commitment to Christ, urban Christian education, and relentless in pursuing academic excellence as biblical principles are integrated throughout the curriculum.

SPIRITUAL LIFE

- Ability to express and demonstrate a personal relationship with Jesus
- Ability to articulate the Christian foundation/philosophy of the school
- Commitment to personal growth and accountability through church membership
- Openness to kindness and candor in all relationships
- Agree to, by signing, Statement of Faith

ACADEMIC

- Teaches content and skills in Mandarin language and culture
- Adapts English material and methods to develop relevant sequential assignments and lesson plans that guide and challenge students.
- Providing interactive and meaningful learning material to students, maintaining positive learning environment for active participation of students, assigning homework, and conducting class tests for analyzing their progress
- Implementing and delivering quality instruction to students and executing the instructional program by demanding higher order thinking activities from students in a progressive manner
- Establishing clear objectives for all lessons, units, and projects, and communicate those objectives to students
- Designing the curriculum that challenges the learning ability of students and ensuring overall development of language
- Preparing home assignments and test materials, evaluating the tests' results, and creating innovative methods of teaching as per the students' varying backgrounds, learning style, and grasping power
- Encourages students to think independently and to express original ideas.
- Evaluates each student's progress in meeting the course standards for Mandarin skills.

ADMINISTRATIVE DUTIES

- Attend all staff meetings, retreats, team meetings, and serve on committees and teacher duties as required
- Attend and participate in faculty devotions
- Attending professional development trainings, In-services, educational conferences, and workshops in order to maintain and improve professional competence (Sept.-Aug.)
- Attend important school gatherings such as: Parent Orientation Night
- Maintaining accurate and complete student records as required
- Updating student data base on a weekly or biweekly basis

- Performs any other related duties as assigned by the Principal or other appropriate administrator.
- Optimizing the use of Internet and other interactive technology for strengthening and supporting instructional programs
- Establishing and maintaining a healthy relationship with students, parents, and other working staff members, managing the students' behavior in the classroom and the school premises, and implementing appropriate behavior management program
- Maintaining the students' progress reports, identifying areas of weakness in the student for their overall improvement in studying habits, behavioral issues, and organizational skills

Contact (initial applications must include resume and cover letter):

- **POPLAR CAMPUS (6-12): John Walker, Principal, jwalker@cityschool.org**

www.cityschool.org