



Principal, Grades 6-12 - POPLAR CAMPUS

The City School is recruiting for the position of Principal at our Poplar Campus. The Poplar Campus Principal is focused on implementing the school's mission in the lives of our high school students. This position is the primary leader of that 6th – 12th grade community, with particular responsibilities for student and family life, faculty supervision and coaching, and internal campus administration and alignment with the wider school. This role is distinct from other principal positions as middle school and high school is the last point of departure for our school mission. The Poplar Principal reports directly to the Head of School and participates as a member of the Education Committee and the Senior Leadership Team. This position supervises all staff members specific to grades 6 - 12.

KEY RESPONSIBILITIES

- Academic Leadership – pursue excellence in training students' minds and disciplining their hearts, specifically in curriculum and instruction through teacher coaching, family engagement and curriculum alignment
- Spiritual Leadership – cultivate a climate committed to honoring Jesus in word and deed, to nurturing shalom, meaning right relationship with God, ourselves, each other and creation.
- Organizational Leadership – ensure alignment with the high school and wider school community in order to effectively connect values and resources, to advance the mission.
- Community Leadership – nurture a caring culture in a new school campus environment where norms are still being established.
- Visionary Leadership – advancing with boldness as The City School seeks to follow Jesus by committing to shalom in the city through excellent and accessible

SPIRITUAL LIFE

- Ability to express and demonstrate a personal relationship with Jesus
- Ability to articulate the Christian foundation/philosophy of the school
- Commitment to personal growth and accountability through church membership
- Openness to kindness and candor in all relationships
- Agree to, by signing, Statement of Faith

PERSONAL ATTRIBUTES & SKILLS

- Understanding of and commitment to urban Christian education
- Strong pedagogy demonstrated in student outcomes
- Desire to work and communicate with a close team and school community
- Spirit of dedication, graciousness, and willingness to learn
- Excellent organizational, relationship-building, and communication skills
- Ability to multitask in working towards the overall school goals
- Strong computer proficiency including Microsoft Office (Word, Excel) and Google Suite (Docs, Sheets)

EDUCATION & EXPERIENCE

- Master's degree in education or relevant field required
- Significant classroom teacher & school administration experience (minimum of ten years).

Contact (initial applications must include resume and cover letter):

Shanté Brown Major, Project Planning Director – , sbrownmajor@cityschool.org

www.cityschool.org