



AFTER CARE WORKER – SPRUCE HILL CAMPUS

QUALIFICATIONS

- Desire to work in a multi-racial, urban, Christian school experience
- Commitment to Christ, urban Christian education, and relentless in pursuing excellence as Biblical principles are integrated throughout the curriculum.

SPIRITUAL LIFE

- Ability to express and demonstrate a personal relationship with Jesus
- Ability to articulate the Christian foundation/philosophy of the school
- Commitment to personal growth and accountability through church membership. Openness to kindness and candor in all relationships. Agree to, by signing, Statement of Faith.

ACADEMIC DUTIES

- Plan, prepare and deliver after school activities which include homework time, craft time, physical activities, and free play
- Plan and supervise special activities such as speakers on a variety of topics
- Establish and enforce rules for behavior and procedures for maintaining order among students.
- Implement classroom management strategies used at The City School.
- Observe and evaluate students' performance, behavior, social development, and physical health.
- Adapt teaching methods and instructional materials to meet students' varying needs and interests. Integrate the Christian faith throughout the curriculum.
- Design instruction that interest and challenge the learning ability of students K-5th grades.

ADMINISTRATIVE DUTIES

- Maintain accurate and complete student attendance records
- Continue established system for communicating with parents
- Confer with parents or guardians, teachers, counselors, and administrators to resolve students' behavioral and academic concerns
- Participate in ongoing professional development training sessions
- Follow school policies as indicated in the Faculty Handbook

Contact: Elaine Hannan, Principal – Spruce Hill Campus - ehannan@cityschool.org (Initial applications must include resume and cover letter.)