**ELEMENTARY CLASSROOM VOLUNTEER**

**Volunteer Responsibility Description**

**Spruce Hill Campus**

**REPORTS TO: The Principal Position: Classroom Support**

**12:00 – 3:00PM - 2-3 days per week 1st and 2nd Grades**

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Qualifications:

* A minimum of high school diploma
* Desire to work in a multi-racial, urban, Christian School
* Experience working with children
* A commitment to Christ, urban Christian education, and relentless in pursuing academic excellence as biblical principles are integrated throughout the curriculum.

RESPONSIBILITIES

This volunteer will support the classroom teacher with non-teaching responsibilities. Some of the Classroom Volunteer responsibilities include:

* 1. Willingness to receive training in the Responsive Classroom through The City School.
  2. Make copies
  3. Filing
  4. Recess Support
  5. Monitor students while the teacher is instructing
  6. Transport students to and from Special Area classes.
  7. Help prep for lessons when needed.
  8. Provide support for the Lead Teacher.

**Contact:Stephanie M. Hook, Principal**

The City School at Spruce Hill

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