



# The City School

LUX URBI LIGHT TO THE CITY

## INTERNATIONAL ADMISSIONS APPLICATION

Student Name: \_\_\_\_\_

Applying for Grade: \_\_\_\_\_



# The City School

LIGHT TO THE CITY

## INTERNATIONAL ADMISSIONS CHECKLIST

Thank you for your interest in applying to The City School. It is the responsibility of the parent to be sure all application materials, along with the \$100.00 application and testing fee, are completed and returned to our Admissions Office. The admissions process will then begin and an appointment for testing and an interview will be scheduled for you and your child by our office.

**Please use this checklist to confirm that each portion of the application has been fully and accurately completed.**

- International Application Form (Fill Out All Pages)
- \$100.00 Application and Testing Fee
- Copy of Passport
- Recent Photo
- Teacher Assessment Form
- Student Questionnaire
- Transcript (Translated into English)
- Results of English Proficiency Test (TOEFL, TOEFL Jr., or iTEP Slate)
- Evidence of Financial Support Form

Please return completed applications **Attn: International Coordinator:**

**The City School at Rittenhouse:**

315 S. 17th Street  
Philadelphia, PA 19103

**(Phone)** 215.731.1930

**(Fax)** 215.731.0515

**(Email)** mkendall@cityschool.org

If you have any questions, please email [mkendall@cityschool.org](mailto:mkendall@cityschool.org).

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## NEW STUDENT APPLICATION

Today's Date: \_\_\_\_\_ Applying for Grade: \_\_\_\_\_ School Year: \_\_\_\_\_

### Student Information

Student's Name: \_\_\_\_\_  
*(Last, First, Middle)*

Email: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Male/Female: \_\_\_\_\_ Country of Birth: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_ Primary Language: \_\_\_\_\_

With Whom does the child reside:  Both Parents  Mother  Father  Other: \_\_\_\_\_



### Mother/Guardian Information

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

*Number and Street*

*City*

*State*

*Zip Code*

*Country*

Home Phone #: \_\_\_\_\_

*Country Code and Number*

Cell Phone #: \_\_\_\_\_

*Country Code and Number*

Email: \_\_\_\_\_

Work Phone #: \_\_\_\_\_

*Country Code and Number*

Employer's Name: \_\_\_\_\_

Occupation: \_\_\_\_\_

### Father/Guardian Information

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

*Number and Street*

*City*

*State*

*Zip Code*

*Country*

Home Phone #: \_\_\_\_\_

*Country Code and Number*

Cell Phone #: \_\_\_\_\_

*Country Code and Number*

Email: \_\_\_\_\_

Work Phone #: \_\_\_\_\_

*Country Code and Number*

Employer's Name: \_\_\_\_\_

Occupation: \_\_\_\_\_

### Other Children in Family

Names: \_\_\_\_\_ Age/Grade: \_\_\_\_\_ School Attending: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### STUDENT HOUSING INFORMATION

Will you be applying for a homestay? \_\_\_\_\_

***If not applying for homestay, please indicate below the person to whom you have delegated responsibility to act in all matters concerning your child and the school. This person must agree to give your child the necessary guidance and supervision to assure satisfactory attention to school work, attendance, and the rules of the school:***

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Home Address: \_\_\_\_\_

*Number and Street*

*City*

*State*

*Zip Code*

*Country*

Home Phone #: \_\_\_\_\_

*Country Code and Number*

Cell Phone #: \_\_\_\_\_

*Country Code and Number*

Email: \_\_\_\_\_

Work Phone #: \_\_\_\_\_

*Country Code and Number*

Employer's Name: \_\_\_\_\_

Occupation: \_\_\_\_\_



Please indicate below the person(s) with whom your child will live (if different):

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Address: \_\_\_\_\_  
*Number and Street City State Zip Code Country*

Home Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_  
*Country Code and Number Country Code and Number*

Email: \_\_\_\_\_ Work Phone #: \_\_\_\_\_  
*Country Code and Number*

Employer's Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

**ACADEMIC INFORMATION**

Current school attending: \_\_\_\_\_ Grade: \_\_\_\_\_

Address: \_\_\_\_\_  
*Number and Street City State Zip Code*

Reason for leaving: \_\_\_\_\_

Student's grades have been:  Superior  Above Average  Average  Below Average

List other previous schools and years attended: \_\_\_\_\_

How many years will you be enrolling at The City School? \_\_\_\_\_ How many years have you studied English? \_\_\_\_\_

My English ability is:  Beginner  Elementary  Intermediate  Higher Intermediate  Advanced

Please answer the following questions:

YES	NO	Has your child...	YES	NO	Has your child...
<input type="checkbox"/>	<input type="checkbox"/>	Repeated a grade in school?	<input type="checkbox"/>	<input type="checkbox"/>	Been suspended from school?
<input type="checkbox"/>	<input type="checkbox"/>	Had disciplinary difficulties at school?	<input type="checkbox"/>	<input type="checkbox"/>	Been expelled from school?
<input type="checkbox"/>	<input type="checkbox"/>	Had problems with tardiness or unexcused absence?	<input type="checkbox"/>	<input type="checkbox"/>	Been diagnosed with a special learning problem?
<input type="checkbox"/>	<input type="checkbox"/>	Been tested or received special help for reading or other learning difficulty?	<input type="checkbox"/>	<input type="checkbox"/>	Been diagnosed as having ADD or ADHD (attention deficit disorder)?

If the answer to any of the above question is "yes, " please explain: \_\_\_\_\_

Does the student have a physical health problem of which the school should be aware? (This may include special diets, prescriptions, or limitations of normal activities.) \_\_\_\_\_

What concerns do you have regarding your child's progress (academic, self-esteem, physical, health, etc.)? \_\_\_\_\_





## SCHOOL COVENANT

The City School is committed to spiritual and social formation and to academic growth in its students. Success is possible with the cooperation and dedication of three principle partners in your child's education: the parents, the student, and the school. Through this covenant made between The City School and you, we pledge to strive, with the help of the Lord, to meet the expectations listed below.

### School Commitment

As your child's teachers and administration, we commit to:

1. Provide a school community that is Christ-centered, safe, and nurturing.
2. Provide social, spiritual, and academic challenges which promote continual learning, growth, and improvement and which will promote acceptance into college.
3. Keep you informed of your child's progress through four sets of interim reports, four report cards, a parent/teacher conference session, and phone calls.
4. Work with you to assist with the spiritual, social, and academic development of your child.

### Family Commitment

As a family we commit to:

1. Supporting the school's Mission Statement and Statement of Faith as the foundation for my child's education and supporting the spiritual, moral, and disciplinary standards of the school.
2. Ensuring that my child is at school every day on time, dressed according to code, with necessary books, materials and supplies, except in case of serious illness or family emergency.
3. Monitoring my child's academic progress and helping to hold him/her accountable for assignments.
4. Providing my child with a quiet, distraction-free environment for homework.
5. I agree to remain informed by reading all correspondence and will respond in a timely manner when requested. I also agree to communicate with the school office if information changes (i.e. phone numbers, emergency contact info, and medical information).
6. Attending all parent teacher conference (highlighted in the monthly family news) plus any addition requests for conferences as recommended by my child's teachers.
7. I understand that all school events and field trips are considered part of the curriculum, and the attendance of all students in these activities and programs is vitally important. I understand that if my child does not fully participate his/her grade will be adversely affected.
8. I will not send my child to school when he or she is ill, to prevent illness from spreading to other students.
9. Supporting the school's community guidelines and policies/procedures as they are described in the school handbook. The school reserves the right to dismiss any student whose behavior, or whose parent's behavior, does not respect its standards or cooperate in the education process.
10. Meeting all my financial obligations in a timely manner according to the financial cooperation contract.
11. If I become dissatisfied with the school in any respect, I will seek to resolve the matter with the person or persons involved rather than spread criticism or hold a negative attitude in my heart (Matthew 18:15).

## MISSION STATEMENT

Our mission is to train student's minds, disciple their hearts, and bring light to the city—one child at a time.

## STATEMENT OF FAITH

At The City School, education is grounded in our Christian faith which flows from the conviction that the Bible is the inspired and authoritative word of God, the only infallible rule of faith and practice. We therefore affirm the following:

That there is only one sovereign God, eternally existent in three persons: Father, Son, and Holy Spirit.

The full deity-and-humanity of our Lord Jesus Christ, his virgin birth, sinless life, and proclamation of the kingdom through word and deed, leading to his atoning death in which he was made to be sin and through which believers are reconciled to God; his bodily resurrection, ascension to the right hand of God the Father and personal return in power and glory.

That all humanity has sinned—rebelled against God—and fallen short of the glory of God, resulting in spiritual and physical death.

That a person is justified and reconciled with God by grace alone through faith alone in the Lord Jesus Christ alone.

That unless a person is spiritually reborn by the Holy Spirit he or she will not enter the kingdom of heaven.

The present ministry of the Holy Spirit, whose indwelling enables the Christian to walk by the Spirit, demonstrate the fruit of the Spirit, and follow Jesus through self-denial and cross-bearing.

The continuing ministry of the Spirit to create the church, God's holy nation, and empower her to carry on the work that Jesus began while on earth, making disciples and bearing witness to the hope of the gospel.

The spiritual unity of believers in our Lord Jesus Christ and his church.

The will of God, revealed in the Bible, is for shalom—peace, reconciliation, and harmony between God, humanity, and creation—realized through faith in and obedience to Jesus Christ, who is the true source of peace and reconciliation.

The fulfillment of God's kingdom when Jesus returns in glory to judge the living and the dead, ending the struggles of this age and bringing God's final victory in a new heaven and a new earth.

## COMMUNITY GUIDELINES

**Respect**—Love God, others, and yourself. Students will be respectful of spiritual matters, other people, themselves, and will be peacemakers at all times, seeking to resolve conflict in a positive, godly manner.

**Atmosphere**—Protect an environment of learning. Students will maintain a school atmosphere which is conducive to learning and a school environment which is neat.

**Diligence**—Invest in your education. Students will be diligent in studying, doing their best work and seeking help when they need it.

**Safety**—Guard your life and your health. Students will act safely, following teachers' instructions and all safety rules at all times.

## NONDISCRIMINATION POLICY

Enrollment shall be open to children of all faiths regardless of race, color, or national origin whose parents accept as the foundation of their child's education the purpose and theological basis of the school.



**Elementary School Campus:**  
The City School at Spruce Hill  
4115 Baltimore Avenue  
Philadelphia, PA 19104  
215.382.7839

**Middle School Campus:**  
The City School at Walnut Street  
4501 Walnut Street  
Philadelphia, PA 19104  
215.382.7839

**High School Campus:**  
The City School at Rittenhouse  
315 S. 17th Street  
Philadelphia, PA 19103  
215.731.1930