



## **MIDDLE SCHOOL LANGUAGE ARTS TEACHER – WALNUT STREET CAMPUS**

### **QUALIFICATIONS**

- A minimum of a Bachelor's degree from an accredited college or university
- Teacher Certification
- Desire to work in a multi-racial, urban, Christian School
- Teaching experience
- A commitment to Christ, urban Christian education, and relentless in pursuing academic excellence as biblical principles are integrated throughout the curriculum

### **SPIRITUAL LIFE**

- Ability to express and demonstrate a personal relationship with Jesus
- Ability to articulate the Christian foundation/philosophy of the school
- Commitment to personal growth and accountability through church membership
- Openness to kindness and candor in all relationships
- Agree to, by signing, Statement of Faith

### **ACADEMIC DUTIES**

- Teaches content and skills in English language, literature, composition, reading, to middle school students, utilizing curriculum designated by The City School.
- Adapts English material and methods to develop relevant sequential assignments and lesson plans that guide and challenge students.
- Providing interactive and meaningful learning material to students, maintaining positive learning environment for active participation of students, assigning homework, and conducting class tests for analyzing their progress
- Implementing and delivering quality instruction to students and executing the instructional program by demanding higher order thinking activities from students in a progressive manner
- Establishing clear objectives for all lessons, units, and projects, and communicate those objectives to students
- Designing the curriculum that challenges the learning ability of students and ensuring overall development of language
- Preparing home assignments and test materials, evaluating the tests' results, and creating innovative methods of teaching as per the students' varying backgrounds, learning style, and grasping power
- Encourages students to think independently and to express original ideas.
- Evaluates each student's progress in meeting the course standards for English skills (listening, speaking, reading and writing).
- Planning and supervising class projects, field trips, or other experiential activities
- Teach Old Testament to Sixth Grade

### **ADMINISTRATIVE DUTIES**

- Attend all staff meetings, team meetings, and teacher duties as required
- Attend and participate in faculty devotions
- Attending professional development trainings, In-services, educational conferences, and workshops in order to maintain and improve professional competence (Sept.-Aug.)
- Attend important school gatherings such as: Parent Orientation Night, Parent-Teacher Conferences
- Maintaining accurate and complete student records as required

- Updating student data base on a weekly or biweekly basis
- Communicates with parents and school counselors on student progress.
- Optimizing the use of Internet and other interactive technology for strengthening and supporting instructional programs
- Establishing and maintaining a healthy relationship with students, parents, and other working staff members, managing the students' behavior in the classroom and the school premises, and implementing appropriate behavior management program
- Maintaining the students' progress reports, identifying areas of weakness in the student for their overall improvement in studying habits, behavioral issues, and organizational skills
- Facilitate Sixth Grade Homeroom
- Weekly email communication with Sixth Grade parents

Contact (initial applications must include resume and cover letter):  
Joan Hamel, Assistant Principal – Walnut Street, [jhamel@cityschool.org](mailto:jhamel@cityschool.org)

