



KINDERGARTEN CO-TEACHER – SPRUCE HILL CAMPUS

QUALIFICATIONS

- A minimum of a Bachelor's degree from an accredited college or university
- Teacher Certification
- Desire to work in a multi-racial, urban, Christian School
- Teaching experience
- A commitment to Christ, urban Christian education, and relentless in pursuing academic excellence as biblical principles are integrated throughout the curriculum

SPIRITUAL LIFE

- Ability to express and demonstrate a personal relationship with Jesus
- Ability to articulate the Christian foundation/philosophy of the school
- Commitment to personal growth and accountability through church membership
- Openness to kindness and candor in all relationships
- Agree to, by signing, Statement of Faith

DUTIES & FUNCTIONS

- Teachers are responsible for the instructional planning and implementation of their particular subject area as provided by the school. The Kindergarten Co-Teacher will collaborate and team with the Lead-Teacher in the following responsibilities listed:
- Establish clear objectives for all lessons, units, and projects, and communicate those objectives to students.
- Plan and supervise class projects, field trips, or other experiential activities and guide students in learning from those activities.
- Attend all staff meetings, team meetings, and teacher duties as required.
- Attend and participate in faculty devotions.
- Coordinate with Lead Teacher to establish and enforce rules for behavior and procedures for maintaining order among students. Implementing classroom management strategies used at The City School.
- Observe and evaluate students' performance, behavior, social development, and physical health.
- Adapt teaching methods and instructional materials to meet students' varying needs and interests.
- Integrate the Christian faith throughout the curriculum.
- Submit lesson plans weekly.
- Maintain accurate and complete student records as required
- Updating grading program on a weekly or biweekly basis.
- Continue established system for communicating with parents
- Confer with parents or guardians, teachers, counselors, and administrators to resolve students' behavioral and academic concerns.
- Complete year end responsibilities.
- Provide support for the Lead Teacher.
- To follow school policies as stated in the Faculty Handbook

Interested candidates should send resumes and cover letters to:
Stephanie Hook, Principal – Spruce Hill, shook@cityschool.org

